



# ADANI DAV PUBLIC SCHOOL

KUAMARA, BHADRAK

(Affiliated to C.B.S.E., New Delhi, Affiliation No.1530273, School No.15770)

Ref No.

## QUOTATION CALL NOTICE


Date

DAV/ADANI/2021/ 49

22.02.2021

Sealed Quotations are invited by the undersigned from authorized Vendors for supply of 08 nos. School Bus & One Car on contract basis. Interested parties may submit their quotations in their letter pad mentioning the price on monthly charges. The sealed quotations should reach the undersigned on or before 08.03.2021 by 11 am positively. The Quotations received after the stipulated date & time due to postal delay or incomplete in any respect shall not be considered. The Quotations without PAN/GST number shall not be considered also. The rate should be inclusive of all taxes and charges. The envelope containing the quotation must be superscribed as "QUOTATION FOR SUPPLY OF SCHOOL BUS & CAR FOR ACADEMIC YEAR 2021-2022". The undersigned reserves the right to cancel any/all the quotation(s) without assigning any reason there off.

Sl.No	Product Description	Quantity
01	School Bus Contract(56 seaters)	08 Nos
02	Car-Swift Dezire	01

  
**Krishna Priya Sarangi**  
**Headmistress**

HEADMISTRESS  
ADANI DAV PUBLIC SCHOOL  
KUAMARA, BHADRAK  
AFFILIATION No. 1530273  
SCHOOL No. 15770

**Copy to:**  
**School Website & Notice Board.**

## The Terms and conditions shall remain as follows:

### **Vehicle Description:-**

1. Buses are to be provided with yellow school bus colour & name & Logo of School.
2. The Buses are to be parked as per contractors will close to the 1<sup>st</sup> pickup point on route( Old School Campus, DPCL, Dhamra).
3. The Buses, Drivers and Helpers should not be changed frequently without the consent of Adani DAV Public School Management.
4. The Defective/Breakdown Bus has to be changed /replaced with immediate effect.
5. Buses will be inspected by Adani DAV Public School Management from time to time for safety of students and staff.

### **Financial Aspects & other essentials:**

#### **Rates should include the following:**

1. Cost of bus staff emoluments, oil & lubricants, maintenance including fuel charges and any other expenses for efficient running of buses.
2. Adani DAV Public School will pay charges on monthly basis.
3. All taxes and levies etc. like sale tax, RTO Tax, License Fee, Registration Fee, Fitness Fee and any other charges required to be incurred for running of the buses.
4. All statutory liabilities towards contractors' employees including PF/ESIC/WCA.
5. First Aid as well as fire extinguisher provided in the buses, GPS and camera too.
6. In case of any untoward incident/accident, all the liabilities will be of the contractor & all formalities are to be completed by the contractor.
7. The bus should be driven at a speed prescribed by RTO and in case of violation of this clause, the driver has to be changed.
8. Any other expenses necessary in operating of the contract.

### **Payment Terms:**

1. Bills should be submitted in duplicate every month on monthly basis.
2. The Payment will be made for the bills verified & certified by Adani DAV Public School authorized person.
3. Payments shall be released within 10 days from the date of submission of correct invoice/bill.
4. All the bills should be duly supported with log sheets.

### **Duration:**

The contract will be valid for the period from 01.04.2021 to 31.03.2023 .It can be renewed on satisfactory performance.

**Liquidated Damages:****Penalty shall be imposed for the following:**

- Driver not following instruction of our representative-Rs.50/- per day
- Break down of bus,thus causing inconvenience, for which immediate replacement is to be given otherwise Rs.500/- will be deducted.
- Not positioning of vehicle at proper time -Rs.50/- at the picking up point
- Mis- behaviour of driver / Helper with students /staff -Rs-100/-
- Log Book not being maintained -No payment
- Giving lift to unauthorized persons-Rs.500/-
- Drivers without valid licence-Rs.500/-
- Vehicle not insured-Rs.500/-
- Tax for vehicle not paid in time - Rs.500/-
- Driver/Helper not wearing uniform - Rs.50/-

The penalty can be increased for irregular supply of buses & not following the above.

**Scope of work:**

- Vehicle must be in clean & in good condition , regularly serviced and maintained and should be equipped with all mandatory safety requirements and fitting seats should be neat & clean.
- Contractor will ensure that his drivers and conductors are always in presentable condition in proper uniform, have good and courteous manners and drive bus safely. In the event of drivers not behaving properly, engaged in rash and unsafe driving and misbehaving, Adani DAV Public School has every right to refuse the vehicle for the day for which no payment will be made.
- The bus helper will ensure proper boarding and alighting of the students at the pickup & drop points.

**Other Condition:**

- You will be required to provide uniformed and trained staff.
- All Statutory liabilities concerning his labour force will be the responsibility of the contractors.
- The contract can be terminated by giving 30 days notice. In case of non-compliance of terms of the contract, the contract can be terminated earlier also.
- Required 100% attendance each day.
- During contract if any accident takes place with your staff, it will be the responsibility of the contractor to take care of him/her.
- Immediate replacement in case of complaint of contractor's staff.
- Utmost courtesy to be maintained in school campus.
- His staff will take care of the school students and staff members for safety.
- Misplacement or pilferage of any school item by the Transport staff will attract penalty/fine depending upon the cost of the item.